



Learning for life, building a firm foundation.

September 2026

Dear families

We know that sometimes children are unable to attend school due to illness or other circumstances. Our aim is always to work together with families to support good attendance and ensure every child gets the most from their education.

Following our Ofsted inspection in 2025 our only action identified that **'Pupils' attendance is below the national average'**. **'Too many pupils are persistently absent. As a result, they miss out on important continuity of learning and many personal and social development opportunities. The school should increase its efforts to ensure that all parents understand the value of regular attendance and send their children to school regularly'**.

It is expected that all children attend school every day and on time. You must inform the school office before 8:55am on the day of absence and each subsequent day to advise us of the nature of the absence and when you expect your child to return to school.

Routine appointments such as dentist and opticians should always be made outside of school time, where possible.

Below is an attendance support pathway, which clearly illustrates the expectation regarding attendance at school.

If you have any questions, please do not hesitate to contact the school office.

Yours Sincerely

Miss Edwards
Acting Headteacher



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Acting Headteacher
Miss Edwards

Attendance Support Pathway

Child absent from school

School will make contact to check on your child and offer any support needed

If we are unable to make contact, a member of school staff will do a home visit

Attendance drops to 96% (equal to 7 to 8 school days missed)

Stage 1 letter

Meeting with the pastoral team arranged

Attendance improves?

Yes



Continue to monitor

No



Stage 2 letter

Medical evidence will be requested to support any absence. Meeting with pastoral team and Early Support offered

Attendance improves?

Yes



Continue to monitor

No



Stage 3 letter

Medical evidence requested to support any absence. Meeting with pastoral team and Early Support offered

Attendance improves?

Yes



Continue to monitor

No



Stage 4 letter

Referral to Warwickshire Attendance Service